

VENDOR REGISTRATION  
PACKET

# DIVERSITY WORKS!

# CAREER EXPO

20  
24



**REGISTER  
TODAY!**



# ABOUT OUR COMPANY

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## INTRODUCTION

Washington Events, the event planning specialist, offers your organization a professional, efficient, and time-saving solution for corporate event planning. Established in 2013, Washington Events is a premier association and event management firm, specializing in corporate meetings, conferences, and special event planning.

Community and education are key initiatives that Washington Events passionately advocates for. Supporting inner-city youth and advancing the citizens of Oakland County are our top priorities. With this commitment, we proudly present the **3rd Annual Diversity Works! Career & Hiring Expo**, in support of the **"WE PROMISE"** Scholarship Fund.

Don't miss the opportunity to support the youth in Oakland County and surrounding areas and meet candidates who are ready to excel in the workforce



# THE GREAT TEAM WORK

**Donna Squalls is a third-generation resident of Royal Oak Township, currently running her family's 76-year-old business. Inspired by her hardworking parents, she values entrepreneurship and public service.**

**Donna's political career began in 2004 as a Trustee, and she has been the Supervisor of the Charter Township of Royal Oak since 2012. Her goals include restoring respect and dignity to the township and developing its underdeveloped areas.**

**These efforts are steadily coming to fruition.**

Under her leadership, the Board of Trustees collaborates with the Parks and Recreation Board, Library Board, and Ferndale School District to support the youth. Donna believes that with cooperation and mutual respect, the community can achieve any goal.

With over two decades in education, Michael J. Griffin is the principal of Ferndale High School, known for fostering academic excellence and a supportive, inclusive environment. She began her career as a classroom teacher, quickly earning recognition for her dynamic and engaging teaching methods. As principal, she has implemented programs that enhance student achievement and well-being, emphasizing collaboration, transparency, and continuous improvement. Under her leadership, Ferndale High School has seen significant advancements in academics, extracurriculars, and community engagement. Michael holds advanced degrees in Education and Educational Leadership and is committed to lifelong learning. In her personal time, she enjoys reading, travel, and spending time with family and friends. Her dedication continues to make a lasting impact on the school and the broader educational community.



## TEAM MATES



**DONNA SQUALLS**

SUPERVISOR,  
THE CHARTER TOWNSHIP  
OF ROYAL OAK



**MICHAEL GRIFFIN**

PRINCIPAL,  
FERNDALE HIGH SCHOOL





WE PROMISE  
SCHOLARSHIP FUND

# EMPLOYER & SUPPORTERS WE NEED YOU!

DEAR SUPPORTER/EMPLOYER:

On behalf of Washington Events, The Charter Township of Royal Oak, Ferndale High School, and The Michigan Minority Supplier Development Council, we are proud to invite you to register for the 3rd Annual Diversity Works! Career & Hiring Expo. This event will be held at our [new location](#) on Thursday, August 21, 2024, from 12 PM to 6 PM at Ferndale High School, 881 Pinecrest, Ferndale, MI 48220.

The Diversity Works! Career and Hiring Expo offers students, residents, and job seekers from Oakland County and surrounding areas the chance to connect with recruiters from local and regional educational institutions and businesses. Collaborating with community organizations, this event aims to prepare applicants as trained, dependable future employees.

To register, please visit our website at [www.washingtoneventsllc.com](http://www.washingtoneventsllc.com) and complete the registration form today. Vendor space is limited, so RSVP as soon as possible!

### Vendor Registration Fees:

- Employers: \$300 - Universities, Colleges, Training Schools: \$250 - Nonprofits/Resource Organizations: \$175 - Job Seekers: [Free](#)

Fees include table/booth space, refreshments, and lunch for 2 company representatives.

Vendor Setup: 11:00 AM - Refreshments Provided - Enrollment Limited to the First 75 Vendors

Sincerely,

W. Lisa Washington  
Washington Events  
CSEM, Diversity Works! Career Expo

## PRIORITY

Washington Events pledges to support the growth in education, financial literacy, and economic development within our community, city and county.

WE PROMISE!



### ANNOUNCING OUR 2024 PARTNERS







WE PROMISE  
SCHOLARSHIP FUND

# EMPLOYER & SUPPORTERS

## WE NEED YOU!

### EMPLOYMENT AND/OR CAREER OPPORTUNITIES AVAILABLE:

*REGISTRATION FORM: Please Check Job Category:*  Information Technology  Engineering  Skill Trades  Construction Trades  Other Technical Trades  Banking & Finance  Office/Clerical  Law Enforcement/Security  High Tech  Accounting  Other Technology  Hospitality  Manufacturing  Healthcare/Nursing  Service Industry  Franchising/Business Opportunity  Retail  Other \_\_\_\_\_ - *Deadline for ads is AUGUST 19th.*

MEAL SELECTION 1:  CHICKEN  VEGETARIAN  BEEF

MEAL SELECTION 2:  CHICKEN  VEGETARIAN  BEEF

*Please indicate below if you require any special equipment (such as an electrical outlet) or have any other specific needs or questions regarding the Career/Hiring Expo.*

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Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Business Name: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

\_\_\_\_\_ Enclosing check (make checks payable to "Washington Events LLC.")

\_\_\_\_\_ Please charge my credit card (CIRCLE): **VISA MC DISCOVER AMEX**

Credit Card Number: \_\_\_\_\_

Name on card: \_\_\_\_\_ exp: \_\_\_\_\_ Sec Code \_\_\_\_\_

Send Sponsor/Advertisement Request Forms to the Washington Events by August 19th.

Email: [contact@washingtoneventsllc.com](mailto:contact@washingtoneventsllc.com) | Office Phone: 248-812-0067 | Mail: ATTN: Lisa Washington, Washington Events LLC, | 33 North Saginaw St., Pontiac, MI 48342 | SWAG Donations can be mailed or dropped off to the address above.

Complete registration online: <https://www.washingtoneventsllc.com/event-details/3rd-annual-diversity-works-career-expo-2>

For questions, contact: Amyia Malloy at [contact@washingtoneventsllc.com](mailto:contact@washingtoneventsllc.com)



**THANK  
YOU**



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248-812-0067